

FAUJI FOODS LIMITED

Registered / Head Office: 42 CCA, Ex Park View, DHA Phase -VIII, Lahore



NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 57th Annual General Meeting of the shareholders of Fauji Foods Limited will be held on Monday, March 25, 2024 at 11:00 a.m at FFL Head Office, 42 CCA, Ex Park View, DHA Phase- VIII, Lahore and also virtually through video-link to transact the following business:

Ordinary Business:

1. To confirm the minutes of Extraordinary General Meeting held on December 28, 2023.
2. To receive, consider and adopt the audited accounts for the year ended December 31, 2023 and the reports of the Directors and Auditors thereon.
3. To appoint the External Auditors of the Company for the ensuing period till next AGM and to fix their remuneration. The present auditors EY Ford Rhodes, Chartered Accountants have retired and the Board has recommended A.F. Ferguson & Co., Chartered Accountants as Auditors of the Company for the year ending on December 31, 2024.

Other Business:

4. To transact any other business with the permission of the Chair.

Closure of Share Transfer Books:

Share transfer books of the Company will remain closed from **March 19, 2024 to March 25, 2024** (both days inclusive) for the purpose of holding the Annual General Meeting.

By Order of the Board

Lahore. **Brig Naveed Azam Cheema (Retd)**
January 23, 2024 Company Secretary

Notes:-

Availability of Audited Financial Statements on Company's Website:

In terms of the approval of the members of the Company in their Extraordinary General Meeting held on December 28, 2023 and pursuant to the SECP's Notification No. SRO 389(I)/2023 dated March 21, 2023 the audited financial statements of the Company for the year ended December 31, 2023 along with Directors' and Auditor's

Report, Chairman Report, Notice of AGM and other related materials have been made available on the Company's website, which can be downloaded and viewed from the following QR Code and weblink as given herunder:

Weblink

<https://www.faujifoods.com/pdf/financialResults/Annual-Report-2023.pdf>

QR Code



Participation in the AGM Proceedings

1. Any member of the Company entitled to attend and vote at the General Meeting may appoint a person/representative as proxy to attend and vote in place of member at the meeting. Proxies in order to be effective must be received at Company's registered office duly stamped and signed not later than 48 hours before time of holding the meeting. A member cannot appoint more than one proxy. Attested copy of shareholder's CNIC must be attached with the proxy form.
2. The CDC/sub account holders are required to follow the under mentioned guidelines as laid down by Securities and Exchange Commission of Pakistan:

(a) For attending the meeting:

- i. In case of individuals, the account holder or sub-account holder shall authenticate his/her identity by showing his / her original national identity card or original passport at the time of attending the meeting.
- ii. In case of corporate entity, the Board of Directors' resolution /

power of attorney with specimen signature of the nominee shall be produced at the time of meeting.

(b) For appointing proxies:

- i. In case of individuals, the account holder or sub-account holder shall submit the proxy form as per the above requirement.
- ii. The proxy form shall be witnessed by the two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
- iii. Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form
- iv. The proxy shall produce his/her original CNIC or original passport at the time of the meeting.
- v. In case of corporate entity, the Board of Directors' resolution/ power of attorney with specimen signature shall be submitted to the Company along with proxy form.

3. Members, having physical shares, are advised to intimate any change in their registered address and the shareholders who have not yet submitted photocopies of their Computerized National Identity Cards (CNIC) are requested to send the same at the earliest to the Share Registrar of the Company i.e., M/s Corplink (Pvt.) Limited, Wings Arcade, 1-K, Commercial, Model Town, Lahore.

4. Shareholders who wish to receive annual reports and notice of the General Meeting through e-mail are requested to provide, through a letter duly signed by them, their particulars, i.e. Name, Folio/ CDC A/C No., E-mail Address, Contact Number, CNIC Number (attach copy). Shareholders are also requested to notify immediately any change in their e-mail address to the Share Registrar of the Company i.e., M/s Corplink (Pvt.) Limited, Wings Arcade, 1-K, Commercial, Model Town, Lahore.

Consent for Video Conference Facility

Members can also avail video conference facility in Karachi and Islamabad. In this regard please

fill the following and submit to registered address of the Company 10 days before holding the general meeting.

If the Company receives consent from members holding in aggregate 10% or more shareholding residing at geographical location, to participate in the meeting through video conference at least 10 days prior to the date of meeting, the Company will arrange video conference facility in that city subject to availability of such facility in that city.

The Company will intimate members regarding venue of video conference facility at least 5 days before the date of general meeting alongwith complete information necessary to enable them to access such facility.

I/We, _____
of _____, being a member of Fauji Foods Limited, holder of _____ Ordinary Share(s) as per Register Folio / CDC Account No _____ hereby opt for video conference facility at _____.

Signature of member

5. E-Voting

Members can exercise their right to demand a poll subject to meeting requirements of Section 143 -145 of Companies Act, 2017 and applicable clauses of Companies (Postal Ballot) Regulations 2018.

6. Participation in the AGM through video-link:

Video-link for participation virtually in the AGM shall be available on Company's website i.e., www.faujifoods.com

Members are also requested to participate in the Annual General Meeting through the following means:

1.	WhatsApp No.	[0321-8318007] for queries & suggestions]
2.	Email ID	[secretary@faujifoods.com] for queries & suggestions]
3.	Video Link	[Join Through Below Zoom Link] https://ffbl.zoom.us/j/2315355306?pwd=dUFULO pHNUlFSTdlNzNZWVJWdVVDUT09
	Meeting ID:	231 535 5306
	Passcode:	335335

FAUJI FOODS LIMITED

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FORM OF PROXY

57th Annual General Meeting

Registered Folio No. _____

CDC Account No. _____

I/We _____
(Name)

of _____
(Address)

being a member of FAUJI FOODS LIMITED, hereby appoint

_____ (Name)

of _____ (Address)

or failing him _____ (Name)

of _____ (Address)

[also being a member of the Company) as my/ our proxy to attend, act and vote for me/ us and on my/ our behalf, at the 57th Annual General Meeting of the Company to be held on Monday, March 25, 2024 at 11:00 a.m at FFL Head Office, 42 CCA, Ex Park View, DHA Phase-VIII, Lahore and also virtually through video-link and at any adjournment thereof.

As witness my hand this _____ day of _____ 2024.

Revenue
Stamp Rs. 50/-

Signature of the Shareholder / Appointer

Witness 1

Signature _____

Name _____

Address _____

CNIC # _____

Witness 2

Signature _____

Name _____

Address _____

CNIC # _____

NOTE:

Proxies in order to be effective must reach the Company's Registered Office not less than 48 hours before the time for holding the meeting and must be duly stamped, signed and witnessed. Proxies of the Members through CDC shall be accompanied with attested copies of their CNIC.

AFFIX
CORRECT
POSTAGE

To,
The Company Secretary
Fauji Foods Limited
42 CCA, Ex Park View, DHA Phase-VIII, Lahore.
Tel: +92 42 37136310, + 92 42 37136315-17
Web: www.faujifoods.com